

Position Description

Position	Cost Analyst – Senior- anticipated for emerging contract opportunity
Position Description	<ul style="list-style-type: none"> • Provide support to the EIDS resource management section to ensure repeatable processes, identify opportunities for improvement and provide a structured approach throughout the EIDS Program from planning through operations. • Provide contract execution support for EIDS contracts, purchase orders and task orders that includes interacting with government contracting offices and officials, (TPS, FMO, and contracting offices), to ensure timely execution and obligation of EIDS funding actions. • Prepare budget formulation documents, including Exhibit 300s for the Budget Estimate Submission (BES), Program Objective Memorandum (POM), and the President's Budget (PB). • Support the Planning and Programming phases of the Planning, Programming, Budgeting, and Execution System (PPBES), analyze upcoming requirements for EIDS impacts, and support the EIDS Change Request (CR) process.
Desired Experience	<ul style="list-style-type: none"> • Demonstrated ability to supervise or lead a team of cost/junior analysts. • Ability to satisfy all cost analysis activities. • Demonstrated experience and ability to independently apply common investment analysis practices including Life Cycle Cost Estimating, Cost Benefit Analysis, Cost Effectiveness Analysis and Business Case Analysis. • Demonstrated experience and ability to interpret and apply principles of Office of Management and Budget and Department of Defense cost estimating circulars including DoD 5000. • Demonstrated experience and ability to apply cost estimating tools such as SEER, ACE-IT or their methodologies to required cost estimation tasks. • Ability to report status of cost analysts/estimating activities to the Program Manager. • DoD and /or DHSS and or MHS experience a plus
Work Location	Falls Church and various locations within the Washington DC Metropolitan Area
Start date	Start date contingent on contract award during FY2010.
U.S. citizen / Perm Resident	U. S. Citizen
Contact	KSJ, Inc.: Michelle Marks, 703-824-7739, mmarks@ksj.us